

Nilay B. Patel

952 Ronald Reagan Drive, Fayetteville, NC 28311

nilaypatel044@gmail.com

(301) 247 4807

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| Education | | |
| 2012 – 2016 |  | Bachelor of Arts (B.A): Biology  *University of Maryland, Baltimore County –Catonsville, MD*  Minor: Computer Science (Software Engineering), Bioinformatics (Research Track) |
| 2010 - 2012 |  | Associate’s Degree  *College of Southern Maryland – La Plata, MD*  Dean’s List: Spring 2012 |
| Leadership Activities and Awards | | |
| 2009 - Present |  | Lion’s Cricket Club of Maryland (Secretary). |
| 2014 - 2016 |  | Kaival Youth (Digital Media Chair). |
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| Skills and Expertise | | |
| Technical: |  | Object-Oriented Programming, Java, Python, HTML, Data Structures, Database Queries (SQL, MySQL), API’s, Malware Analysis, Quantitative Analysis, Statistical Analysis, VoIP, TCP/IP, System and Server Integration, LAN/WAN, Server Virtualization, Software Configuration, switch management, security, firewall, performance tuning, VMware, VPN, workstations, printers, User Access Management, Network Access/Backups, and Circuits. |
| Systems:  Spoken Languages: |  | Linux (Red-Hat), Windows, Mac OS, Android, iOS.  Gujarati, Hindi, and Spanish. |
| Work Experience | | |
| 2016 - 2016 |  | Medical Assistant  *Cumberland Cardiology – Fayetteville, MD*   * Triage Patients to their rooms and complete preliminary questionnaire regarding their medical history, medications, and chief complaint. * Perform diagnostic testing as ordered by physicians in a timely manner. * Provide the patients with best care by listening carefully to their needs and explaining the Physician’s instructions. |

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| 2016 - Present |  | Assistant Manager  *Subway – Fayetteville, MD*   * Managing SubwayPOS, and IPC Digital menu boards to include update, and security management. * Object-Orienting Nextep Systems Subway drive-thru kiosks with new products, updated prices, while securing it and keeping it running smoothly. * Creating, updating, and securing the Subway network connections (administration, and guests networks). * Supervised a staff of 6 employees during my shift to provide excellent in customer service and satisfaction. |
| 2013 - 2013 |  | Lab Technician Internship  *Medstar Saint Mary’s Hospital – Leonardtown, MD*   * Set up, calibrate, and test the sterility of medical lab equipment. * Collect blood, tissues, and other samples from patients and operating room. * Prepare microscopic slides from specimens collected from the operating room. |
| 2012 - 2013 |  | Assistant Manager  *Baymart Deli– Ridge, MD*   * Provide excellent customer service with professionalism and courtesy. * Track and analyze sales and inventory trends to forecast sales and maintain food freshness. * Trained staff on product safety, excellent customer service skills, and food freshness. |
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